

UNIVERSITY OF KENTUCKY



MEMBER HANDBOOK

Spring 2018

UNIVERSITY OF KENTUCKY

BETA ALPHA PSI

Beta Alpha Psi is a national scholastic and professional fraternity for Financial Information students and professionals. The primary objective of the fraternity is to encourage and give recognition to scholastic and professional excellence in the business information field.

Beta Alpha Psi was founded in 1919. The University of Kentucky's Alpha Mu chapter of Beta Alpha Psi was chartered in 1952. Today it is one of over 300 chapters nationwide with over 300,000 members initiated since the Fraternity's formation.

POLICIES OF THE FRATERNITY

- **All events must reflect the professional nature of the fraternity.**

In keeping with the professional nature of Beta Alpha Psi, the Board of Directors requires adherence to the policy that no national, regional or local chapter activity has content that is demeaning or derogatory to any individual or group of individuals.

- **No Alcohol Policy**

Beta Alpha Psi prohibits the consumption of alcoholic beverages at any meetings, functions, or events that are sponsored, publicized, or otherwise endorsed by Beta Alpha Psi.

The prohibition of alcohol applies to the following:

- chapter meetings, regional meetings, national meetings, the Thomas J. Burns Undergraduate Student Seminar, the graduate case seminar, leadership programs, and all other meetings or programs of Beta Alpha Psi;
- all alcoholic products whether provided by the chapter, by a speaker or external organization, or whether available at a charge to members and/or guests.

Violation of this policy will result in sanctions as deemed appropriate by the Beta Alpha Psi Board of Directors.

- **No Solicitation Policy**

It is the policy of the Board to not permit chapter activities to be used as a conduit for the sale of products or services to students. Persons should not be asked to participate in a chapter activity if their participation is primarily promotional in nature. Any presentation regarding professional examinations, preparation for the examinations or a demonstration of an examination review program by a representative of a provider of review services is considered promotional in nature. Any chapter event, at which the chapter permits the solicitation of its members to purchase products or services, will result in the event being assigned no credit in any category of the Program for Chapter Activities.

CONTACT INFORMATION

BETA ALPHA PSI
ALPHA MU CHAPTER
COLLEGE OF BUSINESS AND ECONOMICS
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Chapter Website: <http://gatton.uky.edu/bap>

National Website: www.bap.org

BETA ALPHA PSI
Membership Contract
Spring 2018

The following is a list of the requirements for membership in the Alpha Mu Chapter of Beta Alpha Psi for the current semester:

- **MEMBERSHIP DUES**
 - Pledges \$70 due Thursday, January 18th to Kasi Vignale, Treasurer.
 - Members: \$30 due Thursday, January 18th to Kasi Vignale, Treasurer.
 - A processing fee of \$20 will be assessed on late payments/overdrawn checks.
- **ATTENDANCE**
 - Technical Presentations: **Initiates** are **required** to attend **10** Spring Technical Presentation Meetings. **Members** are **required** to attend **9** Spring Technical Presentation Meetings. We will track this throughout the semester.
 - Socials: In which you are signed up for.
 - Special Events: The KyCPA Exam Workshop and BAP Spring Banquet are **mandatory**.
- **CHAPTER INVOLVEMENT**
 - Community Service: Pledges must participate in **10 hours of community service** and initiated members must participate in **8 hours of community service** per semester as follows: At least 4 hours of financial literacy and the remaining hours may be other Beta Alpha Psi organized opportunities or with pre-approved outside organizations. **All community service hours must be completed and be reported by Thursday, April 19th.**
- **OTHER**
 - Dress code for all meetings is **BUSINESS CASUAL** unless otherwise stated.
 - Professional behavior is expected at all times.
 - Members and pledges are required to be punctual and present for the duration of all organized events.
 - Record or registration of attendance to all events is sole responsibility of the member/pledge.
 - GPA must be no lower than 3.2 overall and in upper division accounting.

If any of the above requirements are not fulfilled, membership in the organization is forfeited.

Print Name _____ E-Mail _____

Signature _____ Date _____

University of Kentucky Alpha Mu Chapter Fall 2018 Tentative Schedule

January

January 18th – LBMC Technical Meeting

January 25th – PwC Technical Meeting

February

February 1st – BKD Technical Meeting

February 8th – Deloitte Technical Meeting

February 15th – Crowe Horwath

February 22nd – KyCPA Exam Workshop **(Mandatory)**

March

March 1st – MCM Technical Meeting

Tuesday, March 6th – Community Service at the American Cancer Society

March 8th – No Meeting

March 15th – Spring Break

March 22nd – EY Technical Meeting

March 29th – Blackbaud Technical Meeting

April

April 5th – HCA Internal Audit Technical Meeting

April 12th – Tempur Sealy Internal Audit Technical Meeting

April 19th – Dean Dorton Technical Meeting

April 26th – BAP Spring Banquet **(Mandatory)**

(Other Networking, Social, or Community Service Events may be scheduled)

(All meetings with light dinner provided will take place on Thursdays from
6:00 – 7:30PM in Gatton Room 171)



Who Should I contact?

Matt Reynolds- Please reach out to Matt first with your questions. He will be able to answer the majority of them. If you cannot attend a technical or a social, please contact him. Also, if you have any general questions regarding Beta Alpha Psi, he will be able to assist you.

Brock Lawrence - If you would like any details about the events, such as time, attire, or location please contact Brock. However, please look at our schedule on our chapter's website to find out the dates of our meetings prior to asking Brock.

Kasi Vignale - Any questions regarding your membership dues.

Dylan Gensheimer - Any questions regarding community service.

Paul Strasser - Any fun, fresh ideas for Beta Alpha Psi. Any suggestions related to marketing. Please feel free to e-mail Paul with any recommendations as to how we could improve our marketing strategy.

Austin Gocke: Any of the above items if no representative is responding to you and any suggestions/ideas/networking opportunities to improve the overall experience of Beta Alpha Psi.

Beta Alpha Psi Community Service Spring 2018

Each returning member is required to complete 8 hours of community service per semester and each pledge is required to complete 10 hours as follows by **Thursday, April 19th**.

- 4 hours Financial Literacy Involvement through BAP.
- The remaining hours of community service may be done either within BAP or outside of BAP with pre-approval from the VP of Community Service.
- If you choose to volunteer outside of Beta Alpha Psi, you must fill out the attached Outside Community Service Hours Form by April 19th.
- If you fail to complete the form, you will earn no credit.
- If you have any questions about BAP Community Service Requirements, please contact Dylan Gensheimer.

All links to sign up will be available in the BAP website:

<http://gatton.uky.edu/Content.asp?PageName=BAPHome>

Financial Literacy Involvement Opportunities (4 Hours)

❖ Junior Achievement

JA is a non-profit organization that partners with volunteers from the community to teach elementary students about their roles as individuals, workers and consumers, and to prepare middle/high school students for key economic and workforce issues they will face. JA's purpose is to inspire young people to value free enterprise, business and economics to improve the quality of their lives and be workforce ready.

- Students can do it individually or team up in and select a class to teach. You will need to select a day of the week that you will be available **for 5-6 weeks** in a semester.
- Location: Various Elementary, Middle, & High Schools in Lexington
- Hours Awarded: 7 (One per class and one for planning)
- Link to Sign Up (Group Leader should sign up for entire group)
<https://docs.google.com/spreadsheet/viewform?formkey=dE1aZ3lsS29XUE1nMUNWVnNLOUdvQkE6MA#gid=0>
 - Complete and return the application forms by **TBD**. Please note the application includes a mandatory background check that is completed online (<https://webapps.fcps.net/volunteer>) at no charge to the student that must be done by that date as well.
 - Returning volunteers to JA need not submit the forms, but will still need to sign up on the above link by **TBD** with their group, and any member who has not been with JA in the group needs to complete the form and background check.

- Any student that does not complete the application form or background check will not be permitted to participate.
- New volunteers must attend the MANDATORY training that will be provided by Callie Tincher, Senior Program Manager for JA of the Bluegrass, on **TBD** (which will be held after the technical meeting).

❖ **Tutoring**

Provide tutoring assistance to students in accounting courses.

- Dates/Times: Based on students needs
- Location: Set by tutor and student
- Hours Awarded: Number of hours spent with student requesting tutoring.
- Requirements: Grade of B or higher in course to tutor.
- Important Note: Tutoring has previously not been a heavily requested item by students, and as such should not be relied on as a means to fulfill your hour requirements. If a student requests tutoring directly to BAP, an e-mail will be sent out with the subject and available meeting times, the first qualified student to respond will receive the opportunity.
- The following form must also be filled out and signed by both the member and the student receiving tutoring. You may use the same form for recurring sessions, with the student receiving tutoring initialing each item.

❖ **Volunteer Income Tax Assistance (VITA) Program**

- We plan to have a speaker in January come to one of our meetings to speak about this tremendous opportunity. After completing this training, you will be able to volunteer and help complete tax returns for citizens in the community who do not have the knowledge/experience to be able to complete their tax return.

❖ **American Cancer Society Hope Lodge - Community Service Event**

- We are in the planning stages of having a community service event on Tuesday, March 6th at the American Cancer Society Hope Lodge. This lodge is located near Kroger Field. We will prepare dinner, dessert, and play games with guest of the Hope Lodge.

Beta Alpha Psi – Volunteer Tutoring Form

This form must be submitted by April 19th for hours spent tutoring.
SUBMIT TO Dylan Gensheimer.

Name of Member:

Signature of Member:

Date, Course Taught, Hours Spent, and Tutored Student's initials if multiple dates:

Total Number of Hours Completed:

Student Receiving Tutoring Name and E-mail or Phone Number:

Student Receiving Tutoring Signature:

Beta Alpha Psi – Outside Community Service Hours

This form must be submitted by April 19th for hours spent tutoring.
SUBMIT TO Dylan Gensheimer.

Name of Member:

Date:

Name of Organization:

Description of Activities:

Total Number of Hours Completed:

Supervisor Name and Phone Number:

Supervisor Signature:
