Report anyone causing a false alarm to the emergency response personnel.

Never re-enter the building until the officials give the approval.

Assist a physically impaired person to the closest exit stairway and advise for help.

Call. Should you get caught in smoke, if necessary, go to the window and signal.

Close the door as you leave the room.

Immediately evacuate the building. Treat all alarms as a real emergency. Always feel the door. A “no hot to touch door” means the fire is outside the door.

When the fire alarm sounds

For any emergency, Dial 911

Person discovering the fire shall

Inform a person nearby.

Use an extinguisher only if you have been trained and the situation does not present a personal safety hazard.

Never enter the building until you are cleared by the fire department, and the situation is safe.

Never enter an unknown area, especially if smoke is visible.

Rescue, if possible, without endangering yourself, anyone in immediate danger.

Evacuation Routes

Business & Economics